

# How-to: Produce notepads



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## Feature overview

Pads or notepads have an unlimited number of uses including memo or message pads, forms and personalized notepads as promotional advertising material.

The Fiery® sever can automate the production of printing pads. The Pad Printing feature minimizes manual collation of the printed output and makes it possible to print large and small projects with as many sheets as you wish and as many sizes. From tiny pocket notepads to large desktop calendars, Pad Printing lets you quickly and easily create pads with any number of pages.

## Objectives

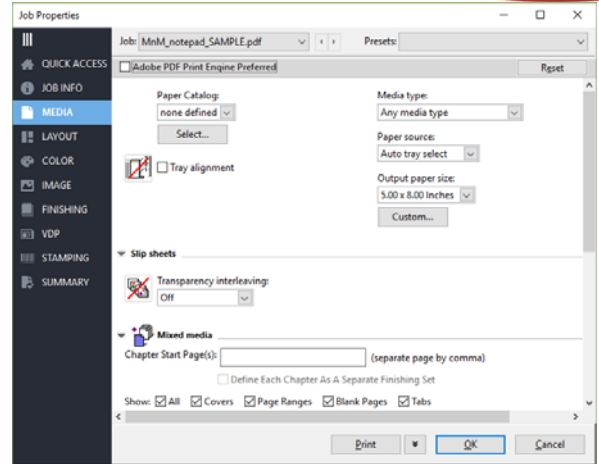
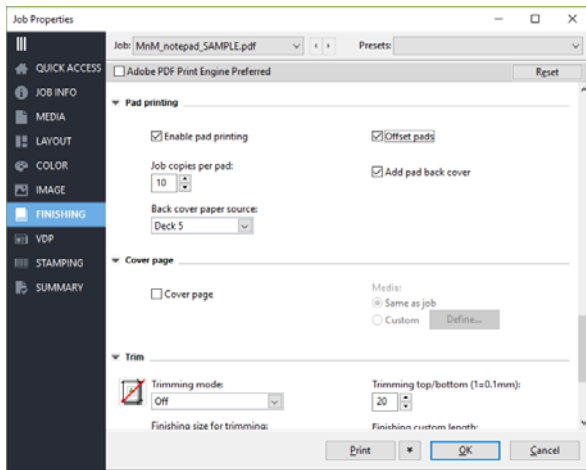
- Produce a notepad using the pad printing workflow

## Additional resources

For additional software downloads, training resources and more, go to [Fiery Online Resources](#).

## Before you begin

- Open Fiery Command WorkStation® 6 or later and connected to at least one Fiery server running Fiery FS300 Pro.
- Place the sample file, **MnM\_notepad\_SAMPLE.pdf**, in the Fiery server Hold queue. Drag the file to the Command WorkStation Held list or use the Command WorkStation Import menu option.
- Ensure the printer and Fiery server have been calibrated before printing any output.



## Pad printing workflow

1. Select the **MnM\_notepad\_SAMPLE.pdf** file in the Command WorkStation Held list. Then right-click to select **Properties**.
2. In the Job Properties window, click the **Finishing** icon.
3. Scroll down to Pad Printing, and select the **Enable Pad Printing** check box.
4. Enter **10** for Job Copies per pad. The number of copies can be set for 1-999.
5. Select the **Offset pads** check box.
6. Select the **Add pad back cover** check box.

*The Add pad back cover option is not available on all printers. When you do use this option, you can also use the Back cover paper source option to specify cover media.*

7. If your printer supports the Add back cover option, select the **Back Cover Paper Source** tray.
8. Click the **Media** icon and select the appropriate media options for your workflow.
9. Click **Print**.

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