



Educational Services

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**How-To:** Create a Finished Document with Fiery VUE

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# How-To Create a Finished Document with Fiery VUE

## Feature Overview

With Fiery VUE, the “visual print application”, users can produce professional-looking, finished print materials quickly, easily and cost-effectively in-house. The interactive desktop application comes with a user-friendly 3D interface that visually guides users through document creation with intuitive layout and finishing tools.

## Customer Benefits

- Simplifies production and publishing tasks with easy-to-use technology by publishing documents directly from Microsoft Office applications using one-button
- Increases productivity by doing more with less. Saves time and money with in-house document production.
- Ensures consistent, high-quality documents for all sales, marketing, public relations, training, finance and legal materials.
- 3D print preview lets you see your document before you print reducing paper usage and waste
- Automated and integrated workflow wizards allow you to save final documents and templates for real-time future updates.

## Objectives of the Exercise

- Create and print a sophisticated, finished document from multiple files in real time.

## Before you begin

- Go to EFI web site [efi.com/fieryvue](http://efi.com/fieryvue)
- Click on the download link and Enter your registration information
- Accept EFI Software License Agreement and submit.
- Download starts automatically. If not, manually click the “click here” link.
- Run installer on desktop client
- Have Fiery VUE application on desktop client
- Access the Zip File: **How-to Create a Finished Document with Fiery VUE** and Extract file contents
- You will use the sample files: **FGS\_Newsletter\_LTR.doc (or FGS\_Newsletter\_A4.pdf)**, **FGS\_Presentation\_LTR.pptx (or FGS\_Presentation\_A4.pptx)**, **FGS\_MembershipForm\_LTR.xlsx (or FGS\_MembershipForm\_A4.pdf)** from extracted .zip folder
- Configure printer for Fiery VUE application (Refer To: [How to Configure Printers for Fiery VUE](#))
- Refer to: [How to Print Using Fiery VUE](#) for navigating procedures and tips



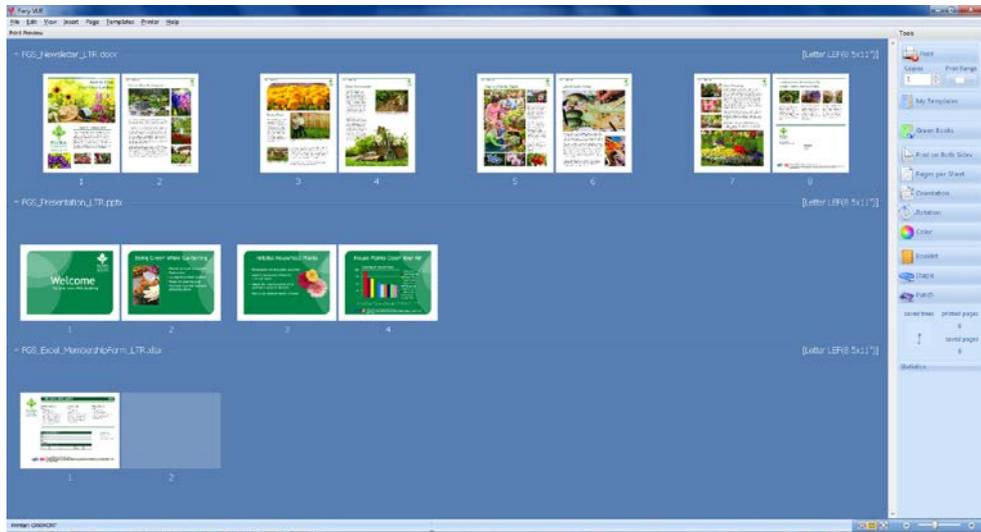
**Note:** Each Fiery-driven device may have different print options. Fiery VUE will only enable the output options that are available to the connected print device. If it is necessary to see all Fiery VUE options, you can configure the printer to Demo Mode.

### Print from Multiple Documents Using Fiery VUE

1. Launch Fiery VUE
2. Click on **Add Files** (Refer to: **How to Print Using Fiery VUE** for detailed instructions)
3. Navigate to area where files reside, then hold down the Ctrl key, on the following files: FGS\_Newsletter\_LTR.docx (or FGS\_Newsletter\_A4.docx), FGS\_Presentation\_LTR.pptx (or FGS\_Presentation\_A4.pptx), FGS\_MembershipForm\_LTR.xlsx (or FGS\_MembershipForm\_A4.xlsx). Alternatively, you can also Drag-and-Drop the file(s) directly onto this window to import them
4. At the bottom menu of Fiery VUE click on the **Thumbnail View** icon



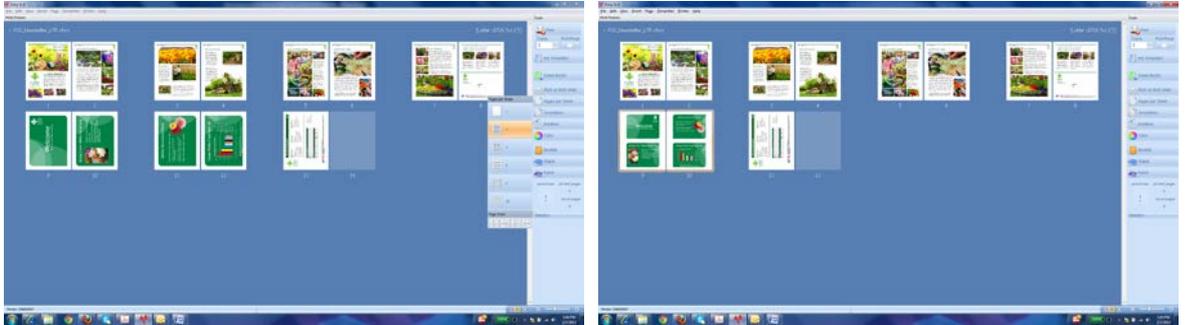
which will show each added document file in a thumbnail view (see below left screen shot).



5. Choose the **FGS\_Presentation\_LTR.pptx** document and click on each page while holding down the **Ctrl** key page to select all pages to be highlighted.
6. Drag all of the highlighted pages and move them to the right of the last page of **FGS\_Newsletter\_LTR.docx** document.
7. Notice the pages locate itself in this position (you have now combined FGS\_Newsletter\_LTR.docx and FGS\_Presentation\_LTR.pptx)
8. Choose the **FGS\_MembershipForm\_LTR.xlsx** document and click on the left page and move the highlighted page to the last page of the combined document that has been created at the previous step
9. Notice the pages locate itself in this position (you now have combined 3 documents)



**Note:** Users may 'rearrange' any page(s) in this Thumbnail View window by simply holding down the left-click button of your mouse on that page and moving it to a new location in your document.



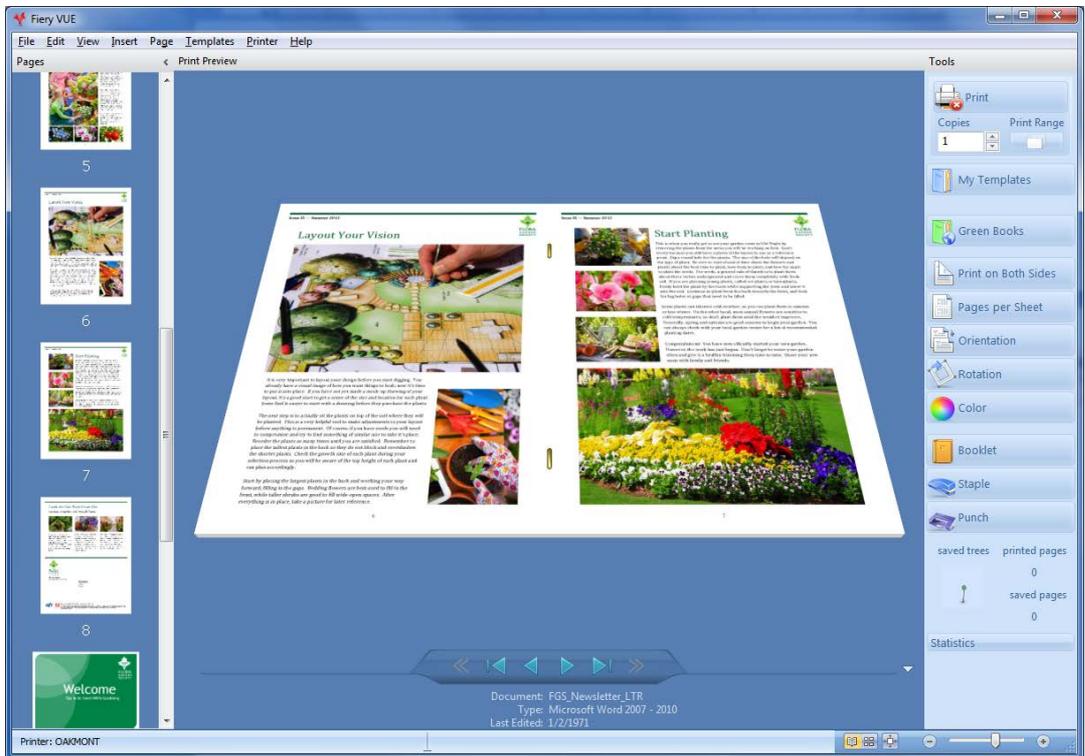
10. Notice all Thumbnail images are now page numbered in their proper order for the combined documents.
11. Choose pages 9-12 of the combined documents (see above left screenshot).
12. Click on the **Pages per Sheet** button in the Tools panel, select 2 pages per sheet (see above right screenshot).
13. Notice that now 2 presentation slides are placed one page.

14. Click on the **Finished View** icon on the bottom menu



15. This will give you the Pages and Print Preview window
16. Scroll through the document to confirm that the pages/sheets are in right order
17. Optional: With finisher attached to the printer, Fiery VUE automatically shows finishing selections available for the finisher in the Tools panel such as **Booklet**, **Staple**, **Punch** and **Green Books** (Fiery VUE will only enable the output options that are available to the connected print device)
18. Optional: Click on any of the available finishing selection and scroll through the document to see how it changes with the selection (See below screenshot selected with **Stapled** from **Booklet**)

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19. Scroll through the pages again and notice the document is now ready to **print**



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